STANDARD FORM 120 REV.
APRIL 1957
GEN. SERV. ADMIN.
FPMR (41 CFR) 101-43.311

REPORT OF EXCESS PERSONAL PROPERTY

1. REPORT NO.	2. DATE MAILED	3. TOTAL COST $

4. TYPE OF REPORT *(Check one only of "a," "b," "c," or "d")*

☐ a. ORIGINAL	☐ c. PARTIAL	*(Also check "e" and/or "f" if appropriate)*	☐ e. OVERSEAS
☐ b. CORRECTED	☐ d. TOTAL W/D		☐ f. CONTRACTORS INV

5. TO *(Name and Address of Agency to which report is made)* THRU

6. APPROPR. OR FUND TO BE REIMBURSED *(If any)*

7. FROM *(Name and Address of Reporting Agency)*

8. REPORT APPROVED BY *(Name and Title)*

9. FOR FURTHER INFORMATION CONTACT *(Title, Address and Telephone No.)*

10. AGENCY APPROVAL *(If applicable)*

11. SEND PURCHASE ORDERS OR DISPOSAL INSTRUCTIONS TO *(Title, Address and Telephone No.)*

12. GSA CONTROL NO.

13. FSC GROUP NO.	14. LOCATION OF PROPERTY *(If location is to be abandoned, give date)*	15. REIM.REQD YES	15. REIM.REQD NO	16. AGENCY CONTROL NO.	17. SURPLUS RELEASE DATE

EXCESS PROPERTY LIST

ITEM NO. (a)	DESCRIPTION (b)	COND (c)	UNIT (d)	NUMBER OF UNITS (e)	ACQUISITION COST PER UNIT (f)	ACQUISITION COST TOTAL (g)	FAIR VALUE % (h)